



Academic Hold Form

TO:

FROM:

DATE:

RE: Academic "Hold" on Diploma

CC: Program Administrator

Upon exiting _____
EFE Program
Student Name
Grade

did not turn in the items listed below. These items need to be returned or paid for before being cleared of any balance due. Checks can be made out to_____. Textbooks and program materials should be returned to:

Christine Dahl
 Program Administrator
 Kalamazoo RESA
 Education for Employment
 1819 East Milham Ave.
 Portage, MI 49002-3035

Karen Robyn
 Program Administrator
 Kalamazoo RESA
 Education for Employment
 1819 East Milham Ave.
 Portage, MI 49002-3035

Jason Luke
 Program Administrator
 Kalamazoo RESA
 Education for Employment
 1819 East Milham Ave.
 Portage, MI 49002-3035

Questions and/or concerns should be directed toward:_____
(Instructor name/phone)

Item not returned or abused

Replacement Cost or Fee

Item not returned or abused

Replacement Cost or Fee

Item not returned or abused

Replacement Cost or Fee

Notice of Non-discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on gender/sex, sexual orientation, race, religion, height, weight, color, age, national origin, disability, genetic information or any other status covered by federal, state or local law be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Human Resources Administrator, Tom Zahrt; Assistant Superintendents, Margaret McGlinchey & Laurie Montgomery. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.